



APPLICATION FOR EMPLOYMENT

THE DATA COLLECTED IN THIS FORM MAY BE USED FOR THE PURPOSES OF PERSONNEL AND RECRUITMENT ADMINISTRATION AND WILL NOT BE DISCLOSED TO ANY UNAUTHORISED EXTERNAL SOURCES WITHOUT YOUR EXPRESS WRITTEN CONSENT.

PLEASE COMPLETE IN FULL USING BLACK INK. PLEASE COMPLETE ALL SECTIONS FULLY; A CURRICULUM VITAE MAY BE SUBMITTED IN SUPPORT OF YOUR APPLICATION BUT SHOULD NOT REPLACE THE COMPLETION OF ANY SECTION OF THIS FORM.

Application for employment as:

If applicable - preferred employment type: Full- time / Part-time / Job Share / Flexible Hours

*delete as appropriate

How did you hear of this vacancy?

Personal Details

Surname: Forename(s):

Home Address:

Post Code: E-mail Address:

Home Tel No: Mobile Tel No:

Work Tel No: May we contact you at work? **YES / NO**

Do you need a UK Work permit to do this job under the terms of the Immigration and Asylum Act 1996? **YES / NO**

Please provide: National Insurance Number:

Details of any permit currently held:

Education and Professional Qualifications

Subject/Qualification	Place of Study	Grade/Result	Year Obtained



Training Courses Attended

Course Title	Training Provider	Duration	Date Completed/ To Be Completed

Employment History

Name and address of current employer

.....

.....

Type of business

Telephone No. Job Title

Start Date End date (if applicable)

Salary Period of notice

Reason for leaving

Brief description of your duties and responsibilities;



Previous Employment (most recent first)

Note: School/College leavers should give details of any part-time or holiday jobs undertaken.

Employer's Name and Address	Job Title	From	To	Reasons for Leaving
Brief description of your duties and responsibilities				
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Have you been disciplined or dismissed from employment by a previous employer in the last 5 years? **YES/NO**

(If the answer is YES and you wish to provide any detail in relation to the discipline/dismissal, please attach an additional sheet/covering letter).



Health Declaration

Please indicate below any disease, physical or mental illness you have suffered from. Failure to inform us may have an adverse effect on your employment. Please include any adjustments we may need to make to assist you at interview.

If appropriate, please state 'NOT APPLICABLE'

Please complete the following in relation to any periods of absence over the last 12 months:
(If appropriate please state 'NONE')
Total number of days absence in the last 12 months
Total number of occasions / periods of absence in the last 12 months
(If you wish to provide any detail in relation to your absence record, please attach an additional sheet/covering letter)

Have you at any time received, or have pending, a court summons? YES/NO

Have you ever been convicted of a criminal offence? YES/NO

If so, please give details;

[Empty box for details]

References

Please complete the fields below of two persons (they should not be related to you) who have consented to act as referees on your behalf. One referee must be your current Manager (or if currently unemployed, your last Manager). If you have just completed full-time education, the name of the Head/Principal and/or tutor should be given. Email address is essential.

Name
Job title
Email address.....
Capacity in which referee is known to you
Address
Postcode
Telephone No

Name.....
Job title.....
Email address.....
Capacity in which referee is known to you
Address.....
Postcode.....
Telephone No

I object to this referee being contacted before I am interviewed. []

I object to this referee being contacted before I am interviewed. []

It is our usual practice to contact referees for short-listed candidates only.



Declaration

I declare that the information given on this form is true and complete to the best of my knowledge and belief. I understand that if I am subsequently appointed, any of the following will render me liable to disciplinary action which may include dismissal: (i) any false statement, (ii) failure to disclose medical information, (iii) failure to disclose any criminal convictions where required to do so.

As this post meets the requirements in respect of exempted questions under the Rehabilitation of Offenders Act 1974, all applicants who are offered employment may be subject to a Criminal Records Check from the Criminal Records Bureau before the appointment is confirmed. This will include details of cautions, reprimands or final warnings as well as convictions. A criminal record will not necessarily be a bar to obtaining a position. We promise not to use Disclosure information unfairly.

Name Date

Signature

Please return your completed application form to;
Escape Family Entertainment Centre
6 Pentrich Road
Giltbrook Industrial Park
Giltbrook
Nottingham
NG16 2UZ



Supporting Information

Please give briefly any additional information you consider important, including any reasons for applying for the post.

Please continue on an additional sheet if required